|  |
| --- |
| Your Name Surnameassistant manager |
|  |
|  | P |  | [Phone] |  | E |  | Email |  | A |  | [Address] |  | W |  | [Website] |
|  |
| Professional Summary |  |  |
| Education |
| [Replace this section with your professional summary. Highlight your key skills, accomplishments, certifications, or any relevant information that will help you to stand out.] |  | [School Name][City][State][Recent graduate – add your GPA]Relevant skills [focus on Hard skills: technology or process skills here]* Marketing
* Project Managment
* Budget Planning
* Social Media
* Planning

AWARDS* EMPLOYEE OF THE MONTH
* LEADERSHIP AWARD
* BEST PERFORMER AWARD
 |
| Experience |
| [Dates From] – [To][Job Title] • [Job Position] • [Company Name][Dates From] – [To][Dates From] – [To] [Dates From] – [To][Dates From] – [To] [This is the place for a brief summary of your key responsibilities and most stellar accomplishments.] |
| References |
| [list your actual references vs listing “upon request”. Add names and email addresses if you plan to mention references in your resume] |
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